

AUDIT COMMITTEE
ACTION SHEET

11th November 2011

Democratic Service Officer - Karen Blong

TO: Dick Powell, Peter Robinson, John Golding

<i>Minute Number</i>	<i>Title of Report</i>	<i>Action</i>	<i>Person Responsible</i>	<i>Deadline</i>	<i>Progress</i>
Matters C/F from previous meetings which have not reached their deadline					
92.4/10 (1)	Chair's Business	Outcomes from recent fraud case and the impact on offenders pension contributions be highlighted on the Source and in the next Audit Fraud Bulletin.	DP	N/A	Pension recovery complete. Insurance claim submitted. Next Fraud Bulletin to cover Pension Recovery
Matters arising from meeting of 28th January 2011					
73.1/11	Bristol Partnership Risk Assessment and Value for Money Update	The demise of the Primary Care Trust and the risks associated to that action be included in the Risk Register.	KE (BP Interim Lead)	None-Specified	Issue to be taken up with new BP Lead
Matters arising from meeting of 16th February 2011					
91.2/11	Additional funding to Bishop Road School	Internal Audit to carry out a detailed investigation related to the Additional Funding to Bishop Road School. The report to encompass all public and Councillor queries and include a summary of any perceived barriers to information.	DP	None Specified	To be submitted at a date to be determined.

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Matters arising from meeting of 8th April 2011					
103.4/11	Effectiveness of the External Auditor	The Audit Committee specific recommendations, to be further expanded and agreed, in particular agreement is sought on performance measures to be applied to the external auditor.	RJP	September 2011	Deferred until January 2012 Meeting.
105.4/11	Progress Report on Implementation of Grant Thornton high risk recommendations	Future progress reports provide detail related to the initial recommendation as well as any additional work required as a consequence of this.	RJP	November 2011	Included on November 2011 meeting agenda.
Matters arising from meeting of 24th June 2011					
12.6/11	Annual Work Programme	An update on Gateway reviews be presented to the Committee at either the September or November meeting.	PA/RP	November 2011	Included on November 2011 meeting agenda.
13.6/11	Annual Governance Statement (AGS)	The AGS 2011/12 process should give consideration to Environmental Issues, the Culture of Bristol and Partnerships.	RP	June 2012	Process will be amended accordingly.
15.6/11	Future of Local Public Audit	ICT be asked to provide independent Members with access to the Council's internal website.	RP/ICT	ASAP	Access is currently being set up
Matters arising from meeting of 8th July 2011					
23.7/11	Grant Thornton - Audit Plan Progress Report	The Council to negotiate with other Local Authorities to establish common Performance Indicators, allowing future bench marking.	RP/P&I Team	None - Specific	Internal Audit to liaise with P&I Team.
24.7/11	Grant Thornton -	<u>Recommendation 6</u>	RS	None -	Included on November

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	Interim Audit Report	Upon completion of the overall review of the information security risk, a report be presented to the Audit Committee.		specified	2011 meeting agenda.
27.7/11	Benefit Fraud Investigation Team - Annual Report	The Committee to be provided with an update on the results of the credit reference agency matching exercise, which should include a summary of the impact.	RP/TM	None - specified	To be provided as part of Benefit Fraud ½ Year Update Report. Included on November 2011 meeting agenda.
Matters Arising from the meeting of 30th September 2011					
51.9/11	Local Government Ombudsman Annual Review Letter	The Committee be provided with complaint statistics and where possible comparable data.	Tim Sheppard	November 2011	Report on November 2011 meeting agenda.